



## CiTR 101.9 FM & Discorder Magazine

LL 500 - 6133 University Blvd. Vancouver, B.C. V6T 1Z1

604.822.1242 [citr.ca](http://citr.ca) [discorder.ca](http://discorder.ca)

### Technical Coordinator

CiTR 101.9 FM is the broadcasting voice of the University of British Columbia, beginning as a student club in 1937, and gaining not-for-profit status and a place on the FM dial in 1982. CiTR offers students and community members a variety of services which include broadcast and multimedia training, promotional support, live on location coverage of events and much more.

#### *POSITION DESCRIPTION*

The Technical Coordinator will be responsible for supporting CiTR & *Discorder's* technical systems and coordinating both software and hardware needs for the station.

#### *TASKS AND RESPONSIBILITIES*

1. Maintain and update CiTR's website, and troubleshoot our live streaming and podcasting services.
2. Support the technical needs of CiTR's 90+ programmers.
3. Support the technical needs of live streamed events.
4. Maintain and improve CiTR's computer networks and systems.
5. Assist the Program Director in training CiTR programmers to use our systems.
6. Assist with the maintenance of studios and equipment.
7. Research the accessibility of our current software and systems.
8. Maintain CiTR's computer hardware, software, networks and systems, and troubleshoot all related issues.
9. Strategize and research ways to improve CiTR's online delivery, analyze website traffic and brainstorm new media applications.

#### *JOB REQUIREMENTS*

The ideal candidate will be motivated, creative and efficient, with great problem solving skills. They will have skills and experience in computer science, computer programming, databases and web design, with an interest in broadcasting, sound equipment and new media. Proven ability to work with diverse communities of students is an asset. Familiarity with Linux and a background in web development is preferred.

#### *TERMS OF EMPLOYMENT*

**HOURS:** This position is for 17 hours per week for 16 weeks.

**WAGE:** \$14.60/hour

**START DATE:** Monday, October 26, 2020

The Student Radio Society of the University of British Columbia is an equal opportunity employer that encourages applicants from underrepresented groups. Preference will be given to those who self identify as members of marginalized communities. The position is funded through Canada Summer Jobs. To be eligible for this position, the candidate must be between 15 and 30 years of age, and a Canadian citizen, permanent resident or protected refugee, be legally eligible to work in Canada, and not have another full-time job (30+ hrs/week).

To apply, send a resume and cover letter to Ana Rose Carrico, CiTR Manager and Discorder Publisher, at [stationmanager@citr.ca](mailto:stationmanager@citr.ca) by **Friday, October 16**.