



# CiTR 101.9 FM & Discorder Magazine

LL 500 - 6133 University Blvd. Vancouver, B.C. V6T 1Z1

604.822.1242 [citr.ca](http://citr.ca) [discorder.ca](http://discorder.ca)

## CiTR is hiring an Outreach and Engagement Coordinator

CiTR 101.9 FM is the broadcasting voice of the University of British Columbia, beginning as a student club in 1937, and gaining not-for-profit status and a place on the FM dial in 1982. Run by the Student Radio Society of UBC, CiTR is a campus-based, student-driven community radio station, with a small staff and over 450+ volunteers. CiTR offers alternative coverage of every genre and perspective, with a mandate to support niche programming, local and Canadian artists, and underrepresented voices. Each week, 100+ locally produced programs are broadcast on 101.9fm in seven different languages, with live streaming and podcasts at [citr.ca](http://citr.ca).

The Outreach and Engagement Coordinator will be responsible for the recruitment, onboarding, and support of new volunteers from the lower mainland and management of our new satellite location.

### TASKS AND RESPONSIBILITIES

- Develop a comprehensive engagement strategy with the goal of increasing the number of off-campus volunteers and contributors.
- Establish and manage a satellite location in the city of Vancouver, which will operate as a distribution site for our remote recording equipment.
- Develop and implement a system for lending CiTR recording equipment.
- Work with CiTR's Music Manager and Student Executive to coordinate a series of live broadcasts of musical acts from venues around Vancouver.
- Create and maintain partnerships with new and existing community groups and businesses.
- Support CiTR volunteers' production of audio content.
- Work with CiTR's Volunteer Manager to identify member's areas of interest and facilitate training and volunteer opportunities that support their goals.
- Work with CiTR's Volunteer, Music, and Programming Managers to develop remote training and volunteer onboarding.
- Work with CiTR staff to train and support a diverse group of volunteers that identify with a variety of religions, cultures, ages, gender identities and expressions, races, colours, mental and physical abilities, and sexual orientations.

### JOB REQUIREMENTS

The ideal candidate will be motivated, creative and efficient, with great problem-solving skills. They will have skills, experience, or interest in: broadcasting, sound editing, advertising, community engagement, and working with volunteers. Proven ability to work with diverse communities is an asset.

### TERMS OF EMPLOYMENT

This position will run for 48 weeks, 21 hours/week, with a wage of \$17.00/hour.

The Student Radio Society of the University of British Columbia is an equal opportunity employer that encourages applicants from underrepresented groups. Preference will be given to those who self identify as members of marginalized communities. This position is funded by the Community Radio Fund of Canada's Radiometers program.

To apply, send a resume and cover letter to Ana Rose Carrico, CiTR Manager and *Discorder* Publisher, at [stationmanager@citr.ca](mailto:stationmanager@citr.ca).

**Deadline for applications is Friday, October 2, 2020**