



## **CiTR 101.9 FM & Discorder Magazine**

LL 500 - 6133 University Blvd. Vancouver, B.C. V6T 1Z1

604.822.1242 [citr.ca](http://citr.ca) [discorder.ca](http://discorder.ca)

### **CiTR Job Posting: Discorder Web Editor**

CiTR 101.9 FM is the broadcasting voice of the University of British Columbia, beginning as a student club in 1937, and gaining not-for-profit status and a place on the FM dial in 1982. Run by the Student Radio Society of UBC, CiTR offers students and community members broadcast training and access to the airwaves. CiTR offers alternative coverage of every genre and perspective, with a mandate to support niche programming and Canadian and local artists. Since 1983, CiTR has also published Discorder Magazine, providing Vancouver's best monthly coverage of the local music and arts scene. The Discorder Web Editor position involves liaising with the Discorder masthead to coordinate, assign and edit Discorder Web Exclusives for [citr.ca](http://citr.ca). The Web Editor will ensure that content is created consistently throughout the year and ensure that Discorder content is featured prominently online.

#### **QUALIFICATIONS**

The ideal candidate will be motivated, creative and organized with an ability to set and keep deadlines. The successful candidate will have strong writing and communication skills, copyediting or editing experience preferred.

#### **TASKS AND RESPONSIBILITIES:**

- Monitoring email inbox, local event listings and press releases for relevant online content
- Assigning Web Exclusives to writers, setting deadlines for completion, and providing edits
- Keeping an up-to-date schedule of upcoming Web Exclusives, a minimum of five articles posted per month
- Posting Web Exclusives to [citr.ca/discorder.ca](http://citr.ca/discorder.ca), and reviews or blog posts when applicable
- Maintaining Discorder's presence on CiTR/Discorder's website and social media platforms
- Reporting all website issues to CiTR/Discorder's in-house technical staff
- Attending all Discorder contributor meetings, averaging two meetings per month
- Bi-weekly check-in with Discorder's Editor-In-Chief

#### **TERMS OF EMPLOYMENT**

**HOURS:** 10 hours per week

**WAGE:** \$16.00/hr

**START DATE:** November 2019

**END DATE:** November 2020

The Student Radio Society of the University of British Columbia is an equal opportunity employer that encourages applicants from underrepresented groups.

To apply, send a resume and cover letter to Ana Rose Carrico, Station Manager, and Publisher, at [stationmanager@citr.ca](mailto:stationmanager@citr.ca).

**Deadline for applications is Friday, November 8, 2019**



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