



CiTR Radio 101.9 FM | 233-6138 SUB Blvd. Vancouver, BC V6T 1Z1
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CiTR is seeking a volunteer for the position of Under Review Editor for Discorder Magazine

CiTR 101.9 FM is the broadcasting voice of the University of British Columbia, beginning as a student club in 1937, and gaining not-for-profit status and a place on the FM dial in 1982. Run by the Student Radio Society of UBC, CiTR offers students and community members broadcast training and access to the airwaves. CiTR offers alternative coverage of every genre and perspective, with a mandate to support niche programming and Canadian and local artists. Since 1983, CiTR has also published Discorder Magazine, providing Vancouver's best monthly coverage of the local music and arts scene. Discorder is distributed for free throughout Vancouver, with a circulation of 8,000 copies.

RESPONSIBILITIES:

The Under Review section of Discorder Magazine consists of reviews of recently released albums. The Under Review Editor is responsible for the content of this section, which includes:

- Selecting 12-15 albums to cover in the print magazine and for publishing online throughout the month. These selections must be relevant to Discorder's mandate and readership, CiTR and the music community at large. The selections must also be timely, predominately local, and reflect the many genres played on CiTR.
- Contacting and recruiting writers (experienced and aspiring) to assign album reviews.
- Contacting and maintaining relationships with record companies and publicists to acquire review copies for contributors. Developing relationships with new labels, especially those promoting local artists.
- Ensuring all contributors hand in copy on deadline, and submitting content to the editor on deadline.
- Copy editing the section and assisting other Discorder staff with production duties as needed.
- Supporting and providing feedback to Discorder volunteers and writers.

The Under Review Editor is required to attend monthly Discorder meetings, and maintain regular email correspondence with staff and volunteers.

QUALIFICATIONS:

The successful candidate will have experience and/or education in the areas of writing, copy editing and journalism. Excellent knowledge and appreciation of local music is required. Experience working with volunteers is an asset, and professionalism is required.

Time Commitment: 20-30 hours per month

Start date: Thursday, May 8

To apply, forward a resume and cover letter to Brenda Grunau, Publisher and Station Manager, at stationmanager@citr.ca by Thursday, May 1, 2014. Interviews will be held on Tuesday, May 6.