



CiTR 101.9 FM | Discorder Magazine | LL500-6133 University Boulevard. Vancouver BC, V6T 1Z1
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CiTR is hiring a Current Affairs Coordinator

CiTR 101.9 FM is the broadcasting voice of the University of British Columbia, beginning as a student club in 1937, and gaining not-for-profit status and a place on the FM dial in 1982. CiTR offers students and community members a variety of services which include broadcast and multimedia training, promotional support, live on location coverage of events and much more. CiTR also provides the Lower Mainland unique and alternative coverage of municipal current affairs, providing a platform for underrepresented peoples, opinions and stories not heard through other media outlets.

CiTR is looking for a Current Affairs Coordinator to support and refine the current affairs coverage we provide the Lower Mainland community. Currently CiTR has six collectively produced spoken word programs, provides a variety of spoken word training sessions and workshops, supports the production of high quality radio documentaries and undergoes a variety of other initiatives related to spoken word programming. The Current Affairs Coordinators will support our current activities while establishing new initiatives to improve our ability to provide coverage for municipal current affairs.

Tasks and Responsibilities:

- Supporting and facilitating the creation of relevant, high quality local current affairs and spoken word programming
- Coordinating, mentoring and supporting volunteers interested/involved in spoken word and current affairs programming
- Create training resources that reflect best practices in current affairs programming, including written and audio resources on ethical coverage of vulnerable and underrepresented populations.
- Training and developing CiTR's spoken word programmers through hands-on training, this includes creating and facilitating a weekly hour long current affairs training session
- Creating a database that includes UBC departments, community organizations, municipal political institutions and individuals that will serve as points of contact for story leads
- Supporting our collectively produced spoken word programs
- Leading a collectively produced weekly hour long program that summarizes major headlines from our current affairs programming
- Creating a weekly newsletter style mailout of our headlines program
- Coordinating and supporting CiTR volunteers in the production of a documentary series
- Working with CiTR's Volunteer Manager to coordinate and facilitate a workshop series for CiTR members and the greater public
- Working with CiTR's Volunteer Manager to coordinate and facilitate a panel discussion series on topics that are currently affecting the Lower Mainland community

Qualifications:

The ideal candidate will have a degree in a relevant field or the equivalent combination of education and experience. They will have proven skills in programming & journalism, broadcasting & broadcast equipment, and training and working with volunteers. They will be flexible, motivated, detail-oriented, approachable and have excellent communication skills.

Terms of Employment:

This is a one-year contract position funded by the Community Radio Fund of Canada, it will run from June 23, 2017 to June 22, 2018. The position is 28 hours per week with a wage of \$16.00/hour for a total salary of \$23,296. The Student Radio Society of the University of British Columbia is an equal opportunity employer that encourages applicants from underrepresented groups.

To apply, forward a resume, cover letter, and examples of programming to Hugo Noriega, Station Manager, at stationmanager@citr.ca. Applications are due Sunday, June 18, 2017.