



CiTR Radio 101.9 FM | 233-6138 SUB Blvd. Vancouver, BC V6T 1Z1  
tel: 604.822.1242 | fax: 604.822.9364 | email: [info@ctr.ca](mailto:info@ctr.ca) | [www.ctr.ca](http://www.ctr.ca)

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## **CiTR is hiring a Spoken Word Coordinator!**

CiTR 101.9 FM is the broadcasting voice of the University of British Columbia, beginning as a student club in 1937, and gaining not-for-profit status and a place on the FM dial in 1982. Run by the Student Radio Society of UBC, CiTR offers students and community members broadcast training and access to the airwaves. CiTR offers alternative coverage of every genre and perspective, with a mandate to support niche programming and Canadian and local artists. Since 1983, CiTR has also published Disorder Magazine, providing Vancouver's best monthly coverage of the local music and arts scene.

CiTR is looking for a Spoken Word Coordinator to work with all programmers to improve the spoken word skills and quality of spoken word programming on our airwaves. Spoken word content at CiTR includes a variety of formats, such as interviews, panels, documentaries, recordings, live broadcasts and context for music programming. Current spoken word content on our airwaves includes current affairs, local arts coverage, queer news and arts, environmental issues, sex and dating, debate, creative writing and ethnic and third language programs.

### **The Spoken Word Coordinator is responsible for:**

- Supporting and facilitating the creation of relevant, high quality public affairs and spoken word programming
- Coordinating, mentoring and supporting volunteers interested/involved in spoken word programming
- Leading teams of volunteers to produce live broadcasts and special programming on campus and in the community
- Creating a structure for collaborative spoken word programs at CiTR, in the form of collectives or committees, to continue after the completion of this position
- Training and developing CiTR's spoken word programmers through hands-on training, mentorship, workshops and the sharing of resources
- Supporting the recruitment and integration of spoken word programmers, and reaching out to connect and collaborate with under-represented populations on CiTR's airwaves
- Working with the Program Manager and Programming Committee to review every CiTR program, provide constructive and meaningful feedback and work with each programmer to develop skills and strategies to improve each program
- Work with the Program Manager to review CiTR's spoken word policies and guidelines, and ensure that programs are compliant with CiTR's mandate and CRTC regulations
- Promoting CiTR's spoken word and special programming to our listeners and volunteers

### **Qualifications:**

The ideal candidate will have experience with broadcasting & broadcast equipment, programming & journalism, education & training, and working with volunteers. S/he will be flexible, motivated, detail-oriented, approachable and have excellent communication skills.



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The Student Radio Society of the University of British Columbia is an equal opportunity employer that encourages applicants from under-represented groups. Applicants who wish to be considered for affirmative action should discuss this in their cover letter.

**Start date:** June 1, 2015

**End date:** May 13, 2016

**Hours:** 28 hours/week

**Wage:** \$15/hour

**Terms of employment:** This is a one-year contract position funded by the Community Radio Fund of Canada.

**To apply, forward a resume, cover letter, and examples of broadcast programming to Brenda Grunau, Station Manager, at [stationmanager@citr.ca](mailto:stationmanager@citr.ca). Applications are due Sunday, May 24, 2015.**