



CiTR Radio 101.9 FM | 233-6138 SUB Blvd. Vancouver, BC V6T 1Z1
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Summer Job Posting: Technical Coordinator

JOB DESCRIPTION

The Technical Coordinator will be responsible for supporting CiTR's technical systems and coordinating CiTR's computer needs over the summer.

TASKS AND RESPONSIBILITIES

- ❖ Support the technical needs of CiTR's 90+ programmers
- ❖ Support the technical needs of live broadcasts at community events and festivals throughout the summer
- ❖ Maintain and improve CiTR's computer networks and systems
- ❖ Assist the Program Director in training CiTR programmers to use our systems
- ❖ Assist with the maintenance of studios and equipment
- ❖ Research the accessibility of our current software and systems
- ❖ Maintain and update CiTR's website, and troubleshoot our live streaming and podcasting services
- ❖ Maintain CiTR's computer hardware, software, networks and systems, and troubleshoot all related issues
- ❖ Strategize and research ways to improve CiTR's online delivery, analyze website traffic and brainstorm new media applications

JOB REQUIREMENTS

The ideal candidate will be motivated, creative and efficient, with great problem solving skills. S/he will have skills and experience in computer science, computer programming and web design, with an interest in broadcasting, sound equipment and new media. Proven ability to work with diverse communities of students is an asset.

TERMS OF EMPLOYMENT

This job is for 14-16 weeks, 35 hours/week, with a wage of \$13.50/hour and an anticipated start date of May 13, 2013. The terms of this position depend on the funding approved by Canada Summer Jobs.

The Student Radio Society of the University of British Columbia is an equal opportunity employer that encourages applicants from underrepresented groups. To be eligible for this position, the candidate must be a full-time student returning to full-time studies in September, between 15 and 30 years of age, and a Canadian citizen, permanent resident or protected refugee.

To apply, send a resume and cover letter to Brenda, CiTR Station Manager, at stationmanager@ctr.ca.

Deadline for applications is Friday, May 3, 2013.